

# CITIZEN DEVELOPMENT CENTRE (CDC)



## Annual (Activity) & Audit Report April 2020 to March 2021



**CDC Office: No.44, Old Post Office Road, Venkatapuram, Ambattur, Chennai, Tamil Nadu,**

**Pin code – 600 053.**

**Contact : Telephone: 044-26571029, 99622 98833, 90031 39958**

**E-Mail: [citizendevpt@yahoo.com](mailto:citizendevpt@yahoo.com),**

**Web: [www.cdcchennai.org](http://www.cdcchennai.org)**

## Table of Contents:

Introduction:.....	03
CDC General Body.....	04
Our Vision and Mission.....	05
Training on Computer Courses.....	06
Training on Tailoring Courses.....	07
Training Course on E-mail and Internet.....	07
Personality Development & Career Guidance.....	08
COVID-19 Awareness program.....	09
COVID-19 Awareness at Rural.....	10
Gandhi Jayanthi day celebration.....	11
Samathuva Pongal Celebration.....	12
Republic Day Program & Sewing Machine Distribution... ..	12
World Anti-Leprosy Day program.....	13
International Women’s Day & Certificate Distribution.....	13
Future plans.....	14
Conclusion.....	14

**INRODUCTION:**

Citizen Development Centre, a registered society, is operational since 1997 to enable the socially and economically marginalized, to become self-reliant through skill development. This skill development program equips the target group with information, Skills, and access to opportunities to get employment. We also conduct career awareness workshops, short term modules in English, communication skills, and career guidance. The main aim is to empower and equip individuals with the skills and knowledge to speak out, make choices, and take an active role in decisions that affect their lives.

Especially this year in the situation of the pandemic (COVID-19) it is more challenging for us to carry our work, In spite of great pandemic we are actively involved in combating various socio-economic issues. They include relief agencies, charities, and community organizations, tackle countless challenges related to the environment, education, health, poverty, women empowerment, relief work and much more. We carried out a lot of welfare activities helping the people to overcome their basic and necessary needs.



## Citizen Development Center – Annual Report 2020-2021

### CDC General Body:

During this financial year 2020-2021, CDC has conducted 3 general body meetings on 26.10.2020, 23.01.2021 and 20.03.2021 respectively. Only three meetings were conducted due to corona pandemic followed by lock down. In the above meetings following points were discussed and decision were made.

- In the General body meeting decision were made to help corona affected people and front-line workers. The services of Auditors Mythili.A and Associates were appreciated and has decided to continue with them during 2020-2021
- To make the skill training effective, plans and strategies were discussed to introduce new skill training and improve the training quality in rural areas.
- For the development of the society, more resources should be mobilized , current programs and activities have to be streamlined in an organized way.
- The skill training program should be conducted to improve the economic condition of unemployed youths & women in villages.



**Our Vision**

Our vision is to promote human development by imparting necessary skills and providing sustainable livelihood.

**Our Mission**

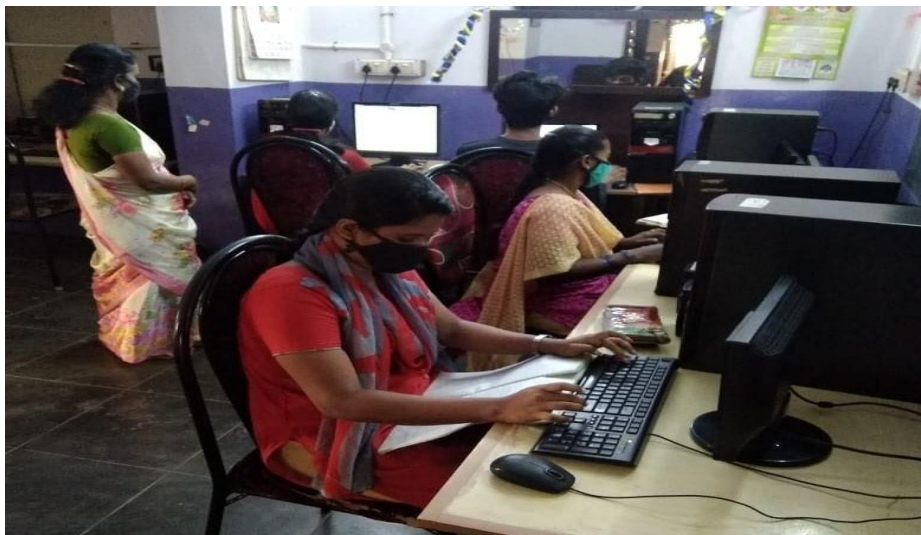
1. CDC is secular non-profitable and non-political entity with social service as motto.
2. CDC is committed to Empower and equip target group with the skills and knowledge, as well as the opportunity to experience and be challenged by new activities.
3. Providing self-employment to the Differently abled, widows, Poor destitute women, and downtrodden people through Skill Training in Tailoring & Computer.
4. Disseminating information about employment opportunities to the unemployed youth especially women, physically challenged and helpless widows.
5. Enable the beneficiaries especially women to be self-reliant and enjoy a healthy, dignified, and sustainable quality of life.



**Training - Computer Courses:**

Due to corona -19 lock down CDC started functioning from August 2020. Usually in normal times one batch of computer training will consists of more than 60 trainees and the training duration will be 4 months. Due to pandemic situation as per government instruction to maintain social distancing it has been decided to train 30 trainees.

From August 2020- March 2021, we had trained 15 Male and 68 Female to a total of 83 in computer training. We have planned to increase the number of students this year. Today Computer literacy is a magic key which can open many doors for learning and employment. First it is vital for job aspirants to obtain computer training to make themselves more valuable to potential employers and to obtain higher- paying jobs. To enable the students to get sustainable job, we are currently conducting skill training on Basic and advanced computer Applications, CCA, DTP and TALLY ERP9. Customized syllabus for these trainings has been printed and distributed to our trainees.



## Citizen Development Center – Annual Report 2020-2021

### Training - Tailoring Courses:

We are stepping into our 19th successful year of Tailoring-training. From August -2020 to March-2021, we had trained 71 students in tailoring courses. The project was aimed at encouraging women and girls from the village to enroll for skill training course in tailoring and sewing to help them to have a dignified and independent livelihood. This was to provide a sustainable source of income to families, along with empowering women with a useful skill set. Most of the women who completed their courses have found jobs at tailoring shops and garment manufacturing factories or have begun working from home. There are many who have joined the program after getting inspired from the success stories of the women who have now become independent, confident, and able to get a secure and dignified livelihood.

we conducted course on Aari-Embroidery to enable the students to meet the market need. In this course about 9 students had been trained and skilled to get employment.



### Training - E-Mail and Internet

Email is fast, reliable, and preferred form of communication. During 2020 to 2021 all Computer students are being trained on E-Mail and internet. Internet is a gigantic library to get information about almost every subject. We conduct Special sessions to students on Internet and E-mail. Students were taught about E-mail Account opening, sending, and receiving messages. They were also taught about online shopping, online Banking and online Business.



### **Personality Development and Career Guidance**

Personality Development is important tool for developing overall skills within a person. We had this activity on 15.08.2020. Personality Development and career guidance program was conducted by Accenture Volunteers. Trainees were given guidance on Interview skills, Self-confidence, and tips to face the exams. This program was aimed to develop the positive thought pattern, gain confidence, improve communication skills of the trainees.





## CDC Welfare Activities

### COVID-19 Awareness Programme

On Aril-25th-2020

CDC Conducted COVID-19 Awareness program And Distribution of Mask, Gloves, Sanitary items, Bed sheets, dress materials and Grains for 65 Leprosy affected Families at Balaramapuram leprosy colony



On 18<sup>th</sup> May-2020

Considering the rising number of COVID-19 cases across we organized an awareness program at Alangkuppam village at Thiruppattur district. We felt it is our responsibility to do our duty by educating the rural people about the precautionary steps to be taken against the deadly virus. we decided to spread awareness in rural areas and distribute masks, glows, bleaching powder etc. to nearly 350 peoples.



## Citizen Development Center – Annual Report 2020-2021

**On 20<sup>th</sup> June-2020**

We Conducted COVID-19 Awareness programs at Ambattur CDC Office. In view of strengthening the awareness on COVID-19, its prevention and control we distributed mask, gloves, Sanitary items and food items like Rice, Dall, Sugar, Edible oil, Wheat Rava and also 15 liters plastic bucket to 15 front line workers in venkatapuram area of Ambattur.



**On 11<sup>th</sup> July-2020**

We conducted COVID-19 Awareness program and Distributed food items like Rice, Dall, Sugar, Edible oil, Coconut oil, Hammam Soap and Sweets and also 15 liters Plastic Bucket. we arranged a van and distributed above items in their doorsteps through our volunteers. Through this program about 85 families of Leprosy affected persons and differently abled and poor people at Balaramapuram leprosy colony and people in & around Ambattur were benefitted.



## Citizen Development Center – Annual Report 2020-2021

On 14<sup>th</sup>Sep -2020

We Conducted COVID-19 Awareness programs at Alangkuppam village at Tirupattur district. we have distributed essential items , glows, ,Towel , Sanitary materials and food items like Rice Dall Sugar Edible oil Wheat and Rava to 12 front line workers.



### Gandhi Jayanthi Day Programme

Gandhi Jayanthi Day was celebrated at CDC on **12.11.2020 Saturday**. More than 65 Leprosy affected patients from Balaramapuram Leprosy patients rehabilitation society and also people in and around Ambathur, Chennai, attended the function. Mr. Michael Raj, Lions Club of Anna Nagar West and Mr.Srinivasan, Govinda Seva sangam Ambathur, presided over the function. We distributed free MCR Foot Wears, Rice , provisions & Bed Sheets to all the Leprosy affected people. This program was supported by **Anandashram Kerala, Govinda Seva Sangam, and other public Donors**



## Citizen Development Center – Annual Report 2020-2021

### Samathuva Pongal Celebration

Displaying religious harmony, students of diverse faiths celebrated Samathuva pongal at Citizen Development Centre on **11.01.2021**. The centre wore a festive look as the Staff and Students turned up in Traditional Dresses. Staffs, Students and friends, cooked Pongal and distributed it to all, while others gathered hailed 'Pongalo Pongal'. All our students had attended the program.



### Republic Day Programme and Sewing machine Distribution

On 26.01.2021 celebrated Republic day and we distributed 12 tailoring machines to our most needy and deserving trainees. This program was Supported by Accenture CSR Volunteers Team



## World Anti-Leprosy Day Programme

On 06.02.2021 World Anti – Leprosy Day was conducted in Citizen Development Centre. This function was sponsored by Govinda Seva Sangam Ambathur, Shri.P. Balamani, Mr.V.S..Krishnasamy ,Mr.M.S .Ramachandran, and other Public Donors. Special invitees created awareness about Leprosy to the participants . 60 Leprosy cured patients attended the program and each one of them were given a Bag containing Rice, Oil, Dhal, Sugar, Coconut Oil and Bath Soap. Mr. K .Umapathy, Leprosy Inspector(Rtd) Contributed food to all those who attended the program.



## International Women’s Day & Certificate Distribution Programme

On 27.03.2021 we celebrated International womens day & certificates were distributed to 110 students of CDC who have successfully completed courses such us Tailoring, Fashion Design, Beautician, Aari Embroidery, and Computer courses like Basic Computer, DTP TALLY& Internet Email.



### **Future Plans**

- 👉 Development of Corpus fund for the society.
- 👉 Improve organizational infrastructure,
- 👉 Planning to open Rural skill training centers.
- 👉 Income generation for continuing the existing projects.
- 👉 Website for online Donation appeal
- 👉 Introduction of new courses like Software languages, Animation technologies, to benefit more trainees .
- 👉 Capacity building for employment Generation

### **Volunteering**

Our Volunteers spend their valuable time and also support all the program conducted by CDC. They are with varied skills and resources. They share their experiences and attract more volunteers

### **Conclusion**

We express our sincere thanks to all the Donors, Institutions, NGOs, faculties, and trainees who have helped us throughout the year for the successful progress. We express our heartfelt thanks to Nasscom Foundation New Delhi, Accenture CSR Volunteers Team , Banaskantha Palanpur Jain Association-Kilpauk ,Govinda Seva Sangam Ambattur , Anandashram Kerala and other public donors for their valuable support and guidance for the skill training project.

We are looking forward for a better year and would like to continue this valuable relationship with all of you for the better growth of our organization and empower people below poverty line thereby fulfill our main aim “Making Disabled as Abled”, through proper technical training and guidance.